Royal Highland Yacht Club

Subject Access Request

Subject Access Request Form

The Royal Highland Yacht Club takes the security of its members' personal data seriously. We are committed to keeping members' personal data safe and will comply with the General Data Protection Regulations (GDPR) 2018 when dealing with members' personal data.

Under the GDPR, members have a right of access to any personal data that the Clubs holds on them (not other members). This form provides the opportunity for members to make Subject Access Requests to the Club to find out what personal information on them is held by the Club.

We are obliged to respond to requests promptly, and free of charge. We are obliged to respond with the requested information within the statutory one calendar month of receipt.

1. Details of the data subject:			
Full name:			
Address:			
E-mail address:		Tel No.:	

2. Please describe what information you are requesting:

3. Declaration (to be completed by the data subject):		
I certify that the information given above provides my consent for this request to be processed.		
Signature:	Print Name:	Date:
Please Note: Anyone who attempts to gain unlawful access to another member's personal data may be guilty of a Personal Data Breach under Data Protection Legislation which may result in prosecution.		

Please return the completed form to the Club Secretary: Mrs Deborah Thomassen, Rowanlea, 7 Carnaig Street, Dornoch, Sutherland, IV25 3LT or Email: secretary@rhyc.org.uk.